

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Monday, 15th January 2018 at the Community Centre, Jubilee Street
7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Monday, 15th January 2018

7:30pm meeting to immediately follow the Planning Committee

Please Note the New Start Time, the Parish Council will start at the conclusion of the Planning Committee.

Welcome

- 1. Parish Council Vacancy**
 - a. 1 applications from Nick Higham
- 2. Apologies for absence and reasons given**
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. Formally adjourn the meeting to allow for Public Participation**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. This action is taken on the advice of Solicitors, the Police and Officers of the Borough Council. This will remain in place until we are advised we can return to our usual practice. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting and for publication on the web-site where relevant. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees and Councillor Conduct will not be answered as personal information is not in the public domain. Questions at the meeting will be dependent on the Chair's discretion

PUBLIC PARTICIPATION

- (a) **Calico Proposals Royal Court – if update is available**
- (b) **Public questions submitted in advance in writing**
- (c) **Public Questions at the Chair's discretion**
 - a. **The Chair has determined that no further discussions will be held regarding the Land Management Policy, the Allotment Policy, dogs and other four legged animals on the Allotments as these discussions have been debated at length and agreed.**

- (d) Police report
- (e) County Council Report
- (f) Borough Councillor Reports

5. Formally reconvene the Parish Council Meeting

6. Minutes of the last Parish Council meeting

To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 20th November 2017.

7. Matters outstanding from the minutes as listed

- 7.1 Overhanging Hedge
- 7.2 Quiet Lanes – RF
- 7.3 Dog Fouling – RF
- 7.4 Slippery paths - PB

8. Clerk's Report including Administration – for information only unless stated

- 8.1 Clerk & Council Direct
- 8.2 Church of St Mary's
- 8.3 Douglas Road Land – decision needed
- 8.4 HMRC changes
- 8.5 Natwest Terms

9. Updates/reports – for information only unless previously identified and included on the agenda

- 9.1 *Members of the Council*
 - 9.1.1 *Community Centre Update*
- 9.2 *Website*
 - 73 Unique Visitors, 149 Page views
- 9.3 *Heritage Items*

10. Finance

10.1 Accounts to be approved for payment

10.1.1 Clerk Salary	£404.21	SO PAID
10.1.2 Greenwoods Lengthsman	£400.00	SO PAID
10.1.3 Blakeys Keys	£15.12	1322 PAID
10.1.4 Safety Signs	£21.24	1323 PAID
10.1.5 HMRC Nov & Dec	£202.10	1324 PAID
10.1.6 Clerk Home working expenses	£200.00	1325 PAID
10.1.7 Legal Fees	£1,500.00	1327 PAID
10.1.8 Greenwood Lengthsman additional hours	£882.00	1328 PAID
10.1.10 Universal Containers	£7,992.00	53 PAID
10.1.10 Briercliffe Community Centre Association	£80.00	13210
10.1.11 Blakeys Padlock	£71.52	1330
10.1.12 Lanlee Lengthsman Christmas Lights	£110.50	1331

10.2 Income Received

10.2.1 Briercliffe Society Christmas Hampers	£50.00
10.2.2 Garage rent and deposit	£173.35
10.2.3 Garage rent and deposit	£408.00
10.2.4 Advert	£15.00
10.2.5 Bank Interest	£0.37

10.3 Bank Balances to 31st December 2017

▪ Current a/c –	£ 1,282.05
▪ Deposit a/c –	£ 9,221.19
▪ Petty Cash -	£ 86.83
▪ Facebook Boost -	£ 100.00
▪ Garages -	£ 1,012.13

Total £ 11,702.20

- 10.4 a) Budget Monitoring Report and Bank reconciliations
- b) 2017-2018 Budget
- c) 2017-2018 Precept
- d) Clerk Salary Review – proposal to move to SCP 29 on 1st April 2018, report attached. A move to SCP 30 in 2019 will be dependent on achieving CiLCA Qualification.

10. To receive Reports from Committees and consider the Recommendations

- 10.1 *Allotments Committee – Minutes of the meeting held on 3rd December 2017*
- 10.2 *Planning Committee – to consider applications received referred back from the Committee.*
- 10.3 *Finance Committee*

11. To receive Reports from working groups – for information only

- 1. *Planning Working Group (excluding planning applications)*
- 2. *Community Involvement Working Group*
- 3. *Lengthsman Working Group*
 - a. *to receive Terms of Reference for a Lengthsman Committee*
- 4. *Finance Working Group*
- 5. *Strategic Planning Working Group*

12. Matters identified for future consideration

- 13. It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**

- 13.1 *Allotment Tenant Updates*

- 14. Date of next meeting -** The next meeting will be on Monday 19th February 2018.