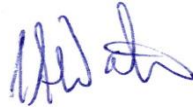


**Parish Councillors are summonsed to attend a virtual Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 20<sup>th</sup> October 2020 at 7:30pm**

Members of the public will be allowed to attend by sending an email request to the Clerk in advance (conditions apply) and a copy of the video will be published following the meeting.



**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**

**A G E N D A**

**Tuesday, 20<sup>th</sup> October 2020**

**7:30pm**

**Welcome**

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
  - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

- (a) Police Written Report
- (b) Calico Royal Court – Update if available
- (c) Public questions submitted 3 days in advance in writing

Briercliffe with Extwistle Parish Council regrets that at the forthcoming virtual Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) County Councillor Report
- (e) Borough Councillor Reports

#### 4. Formally reconvene the Parish Council Meeting

#### 5. Finance

##### 5.1 Accounts to be approved for payment

5.1.1	Clerk Salary	£432.88	SO	Paid
5.1.2	S. Watson Clerk Pay Rise	£24.94	#001581	
5.1.3	HMRC	£114.46	#001582	
5.1.4	G.S.A.	£tbc	#001583	
5.1.5	LITE	£3,120.00	#001584	
5.1.7	Allotment Deposit Return	£50.00	#001585	
5.1.8	Asbestos Sample Kit (2 Areas) Includes 24hr Lab Testing (RH)	£36.95	#001586	
5.1.9	G Howell replaces Cheque 001576	£75.00	Cash	

##### 5.2 Income

5.2.1	Garage rents	£567.72
5.2.2	Allotment Rents and deposits	£69.23
5.2.3	Bank Interest	£0.03
5.2.4	Fence Post Sales – Cash	£111.00

##### 5.3. Bank Balances

▪	Current a/c –	£16,429.15
▪	Deposit a/c –	£ 2,932.41
▪	Petty Cash -	£ 100.00
▪	Facebook Boost -	£ 100.00
▪	Garages -	£15,794.89
	Total	£35,356.45

- 5.4 a) Budget Monitoring Report and Bank reconciliations  
b) Payments and Receipts List  
c) Petty Cash Report

#### 6. Minutes of the last Parish Council meeting

- 6.1 To approve, as a correct record the minutes of the virtual Parish Council meeting held on Tuesday, 22<sup>nd</sup> September 2020.

#### 7. Matters outstanding from the minutes as listed

- 7.1 Allotment Rents List  
7.2 Wheelie Bin  
7.3 Work of the Council Notice  
7.4 Local Projects  
7.5 Christmas Lights  
7.6 Policies Annual Review  
Standing Orders  
Financial Regulations  
Risk Assessment  
Freedom of Information  
Asset Register

#### 8. Clerk's Report including Administration – for information only unless stated Natwest

#### 9. Updates/reports – for information only unless previously identified and included on the agenda

##### 9.1 Chair's Report

*Shared rundown list of my involvement since the last meeting...*

##### 9.1.1 Members of the Council *Councillor updates and feedback*

##### 9.1.2 Community Centre Update

#### 10. To receive Reports from Committees and consider the Recommendations

##### 10.1 Planning Committee

**11. To receive Reports from working groups – for information only**

1. Allotments

- a. No new applications / Current Waiting List (RH)
- b. General Allotment Update (AD)
- c. Paid Allotment/Garage Manager Proposal – update on applications (SW)
- d. Fence repairs (AD)
- e. Asbestos removal update (AD/ RH)
- f. Garages update (AD/PV)
- g. New BAGS Hut tenancy (SW)
- h. New Tenants and accommodated transfers to receive Tenancy Agreements via the post (SW).

**12. Date of next meeting - The next meeting Tuesday 17<sup>th</sup> November 2020 at 7:30pm**