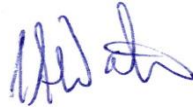


Parish Councillors are summonsed to attend a virtual Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 17th November 2020 at 7:30pm

Members of the public will be allowed to attend by sending an email request to the Clerk in advance (conditions apply) and a copy of the video will be published following the meeting.



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

A G E N D A

Tuesday, 17th November 2020

7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Written Report
- (b) Calico Royal Court – Update if available
- (c) Public questions submitted 3 days in advance in writing

Briercliffe with Extwistle Parish Council regrets that at the forthcoming virtual Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) County Councillor Report
- (e) Borough Councillor Reports

4. Formally reconvene the Parish Council Meeting

5. Finance

5.1 Accounts to be approved for payment

5.1.1	Clerk Salary	£432.88	SO	Paid
5.1.2	S. Watson Clerk Pay Rise	£24.94	#001588	
5.1.3	HMRC	£114.46	#001589	
5.1.4	G.S.A.	£tbc	#001590	
5.1.5	Durkin Premier Landscapes #301 Woodland Walk	£2,094.00	#001577	
5.1.6	Royal British Legion	£17.00	#001591	
5.1.7	S. Watson Petty Cash	£82.10	#001592	

5.2 Income

5.2.1	Garage rents	£567.72
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5.3. Bank Balances

▪	Current a/c –	£ 8,103.64
▪	Deposit a/c –	£18,932.51
▪	Petty Cash -	£ 17.90
▪	Facebook Boost -	£ 100.00
▪	Garages -	£ 2,341.61
	Total	£29,495.66

- 5.4 a) Budget Monitoring Report and Bank reconciliations
b) Payments and Receipts List
c) Petty Cash Report
d) Internal Audit Report and Annual Return
e) Repay Facebook Boost

6. Minutes of the last Parish Council meeting

- 6.1 To approve, as a correct record the minutes of the virtual Parish Council meeting held on Tuesday, 20th October 2020.

7. Matters outstanding from the minutes as listed

- 7.1 Allotment Rents List
7.2 Wheelie Bin
7.3 Farms
7.4 Policies Annual Review
Standing Orders
Financial Regulations
Risk Assessment
Freedom of Information
Asset Register

8. Clerk's Report including Administration – for information only unless stated

Natwest
LCR Magazine
Allotment Society Magazine

9. Updates/reports – for information only unless previously identified and included on the agenda

9.1 *Chair's Report*
Shared rundown list of my involvement since the last meeting...

9.1.1 *Members of the Council*
Councillor updates and feedback

9.1.2 *Community Centre Update*

10. To receive Reports from Committees and consider the Recommendations

10.1 Planning Committee

- 10.1.1 **HOU/2020/0493** Proposed three storey side extension, rear dormer and internal alterations Kenmuir Burnley Road Briercliffe
10.1.2 **HOU/2020/0462** Single storey side extension Cockden House Farm Todmorden Road Briercliffe

10.1.3 **TPO/2020/0434** Application to carry out pruning works, crown reduction to One No. Sycamore Tree covered by the Burnley (Higher Saxifield Farm) TPO 1991 Higher Saxifield Farm Standen Hall Drive Burnley

10.1.4 **FUL/2020/0514** Conversion of dwellinghouses to two separate dwellinghouses. Demolition of existing porch and erection of two porch extensions to principal elevations to create two separate accesses. Insertion of a door and two first floor window openings to the rear elevation of No. 85, alterations to the rear window fenestration of No. 87 and internal alterations consisting of the restoration of the party walls. 85-87 Halifax Road Briercliffe Lancashire

11. To receive Reports from working groups – for information only

1. Allotments

- a. 1 new application / Current Waiting List (RH)
- b. Allotment Update – Letters on use/ condition and unpaid rent / Allotments ready to be re-let/ General update(AD)
- c. Paid Allotment/Garage Manager Proposal – update on applications (SW)
- d. Fence repairs (AD)
- e. Asbestos update (RH)
- f. Garages update (AD/PV)
- g. New BAGS Hut tenancy (SW)
- h. New Tenants and accommodated transfers to receive Tenancy Agreements via the post (SW).

12. Date of next meeting - The next meeting Tuesday 19th January 2021 at 7:30pm