

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 16th April 2019 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A
Tuesday, 16th April 2019
7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Calico Royal Court – Update if available**
 - (b) Public questions submitted in advance in writing**

Ongoing Traffic problems around North Street 08042019.pdf pass on to RF
 - (c) Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.
 - (d) Police report**
 - (e) County Council Report**
 - (f) Borough Councillor Reports**
- 4. Formally reconvene the Parish Council Meeting**

5. Minutes of the last Parish Council meeting

- 5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 19th March 2019.

6. Matters outstanding from the minutes as listed

- 6.1 Taxis and signs at garage – BC AK
6.2 Saxifield Street Ginnet – RH
6.3 Royal Court signs – 21.03.2019...“the only thing outstanding is removal of the old royal court sign on Harrison St which I will pick up with the Site Manager.” Kind Regards Lisa Bell Development Manager” RH
6.4 A resident had contacted the PC regarding grassed areas around the Church. RH visited the Parishioner to inform them that the land in question was identified and the County Councillor is to be notified as it is an LCC responsibility. (SW to notify)

7. Clerk’s Report including Administration – for information only unless stated

Natwest Mandate change correspondence – signatories need to re-present proof of identity at the bank

8. Updates/reports – for information only unless previously identified and included on the agenda

8.1 Chair’s Report

8.2 Members of the Council

8.1.1 Councillor updates and feedback

AD – Car removal issue outside the Bowling Green

PV – Woodland Walk – signage and aimed for completion of project

NH – to go through Terms of Reference and Membership for Allotment Working Group and take down names of interested tenants – See 11.

RH – Allotment Tenant Database now live – any reported issues from invoices sent out will be amended and it kept up-to date / Allotments – All Pen tenants remain tenants! All have signed the new tenancy agreement referencing changes to policy. (This was only finalised with the last two posting through my door on Sunday 31st March c.6pm). / Majority of rent letters have been printed and posted – a few anomalies to sort on a few invoices before sending.

8.1.2 Community Centre Update

8.2 Heritage Items

9. Finance

9.1 Accounts to be approved for payment

| | | | | |
|--------|--|-----------|--------|------|
| 9.1.1 | Nu-Age | £440.00 | 001447 | Paid |
| 9.1.2 | D Johnson Presentation | £50.00 | 001448 | Paid |
| 9.1.3 | Allotment Stationery - Cash | £100.00 | 001449 | Paid |
| 9.1.4 | Clerk Salary | £432.88 | SO | Paid |
| 9.1.5 | HMRC | £108.22 | 001450 | |
| 9.1.6 | Briercliffe Community Centre Room Hire | £64.00 | 001451 | |
| 9.1.7 | Howarth Timber Allotment Materials | £7.14 | 001452 | |
| 9.1.8 | Scribe Accounts Software | £308.40 | 001453 | |
| 9.1.9 | LALC | £707.52 | 001454 | |
| 9.1.10 | LCC Community Centre Land rent | £290.00 | 001455 | |
| 9.1.11 | Greenwoods Lengthsman | £230.00 | 001456 | |
| 9.1.12 | PWLB Repayment | £1,096.43 | DD | Paid |

9.2 Income

| | | |
|-------|--------------|---------|
| 9.2.1 | Garage rents | £680.38 |
|-------|--------------|---------|

9.3. Bank Balances at 31st March 2019

| | | | |
|---|------------------|---|----------|
| ▪ | Current a/c – | £ | 6,310.31 |
| ▪ | Deposit a/c – | £ | 2,924.99 |
| ▪ | Petty Cash - | £ | 114.34 |
| ▪ | Facebook Boost - | £ | 100.00 |

| | | |
|-------------|---|-----------|
| ▪ Garages - | £ | 4,522.97 |
| Total | £ | 13,972.61 |

- 9.4 a) Budget Monitoring Report and Bank reconciliations
b) Petty Cash Report
c) Payments and Receipts List

10. To receive Reports from Committees and consider the Recommendations

- 10.1 *Planning Committee – RF two applications to address: Planning Application for an Orangery at Broad Bank Hill Barn BB10 3RB and Planning Application for a 5 bedroom dwelling behind 31 Walverden Road BB10 3PQ*

11. To receive Reports from working groups – for information only

1. *Allotment Working Group Terms of Reference and Membership NH to present to council / parishioners – take down names of interested allotment holders.*
2. *Co-options Working Group report back worked on recommendations*

- 12. Date of next meeting -** The next meeting Tuesday 21st May 2019 following the Annual Parish Meeting and the Annual Parish Council meeting.