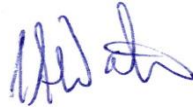


**Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 21<sup>st</sup> September 2021 at 7:30pm in the Community Centre, Jubilee Street**

Members of the public are invited to attend



**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**

**A G E N D A**

**Tuesday, 21<sup>st</sup> September 2021**

**7:30pm**

**Welcome**

- 1. Welcome to new Councillors**
- 2. Apologies for absence and reasons given**
- 3. Declarations of Disclosable Pecuniary Interests**
  - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

- (a) Police Report provided
- (b) Public questions submitted 3 days in advance in writing

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (c) County Councillor Report
- (d) Borough Councillor Reports

## 5. Formally reconvene the Parish Council Meeting

## 6. Finance

### 6.1 Accounts to be approved for payment

6.1.1	Clerk Salary	£457.82	SO Paid
6.1.2	Parish Noticeboards	£1,944.00	#001634 Paid
6.1.3	Burnley Borough Council Election Costs	£5,027.84	#001635 Paid
6.1.4	McVeigh Parker & Co Allotment Materials	£2,227.03	#001637 Paid
6.1.2	HMRC	£114.44	#001638
6.1.3	G.S.A.	£2,450.00	#001639

### 6.2 Income

6.2.1	Council Owned garages Jul	£567.72
6.2.2	Bank Interest Jul	£0.16
6.2.3	Allotment rents Jul	£376.15
6.2.4	Council Owned Garages Aug	£567.72
6.2.5	Bank Interest Aug	£0.17
6.2.6	Allotment rents Aug	£1,691.36

### 6.3. Bank Balances

▪	Current a/c –	£24,611.79
▪	Reserves a/c –	£18,934.09
▪	Petty Cash -	£ -179.37
▪	Garages -	£ 8,018.81
	Total	£51,385.32

- 6.4 a) Budget Monitoring Report and Bank reconciliations  
b) Payments and Receipts List  
c) Petty Cash Report, bring back to £100 with £279.37 #001640

## 7. Minutes of the last Parish Council meeting

- 7.1 To approve, as a correct record the minutes of the virtual Parish Council meeting held on Tuesday, 20<sup>th</sup> July 2021.

## 8. Matters outstanding from the minutes as listed

## 9. Clerk's Report including Administration – for information only unless stated

LCR Magazine  
Clerk & Council Direct Magazine  
National Allotment Society Magazine  
Policy Reviews

- Standing Orders
- Financial Regulations
- Asset Registry
- FOI Policy
- Risk Assessment

## 10. Updates/reports – for information only unless previously identified and included on the agenda

- 10.1 *Members of the Council*  
*Councillor updates and feedback*  
10.1.1 *Christmas Decorations Update*  
10.1.2 *Remembrance Sunday*  
10.1.3 *Lane Bottom Benches*  
10.1.4 *Woodland Walk Noticeboard Update*  
10.1.5 *Woodland Walk Management Plan*  
10.1.6 *Bowling Green Winter Planting*  
10.1.7 *Allotment Manager Update*

- 10.2 *Community Centre Update*

**11. To receive Reports from Committees and consider the Recommendations**

*11.1 Planning Committee*

*11.1.1 Musty Haulgh Footpath diversion plans*

**12. To receive Reports from working groups – for information only**

1. Allotments

- a. 1 new application / Current Waiting List updated
- b. Allotment Update – (i) General update
- c. Asbestos Removal and Site Inspections
- d. New Allotments Quotes
- e. Garden Competition Update

**Date of next meeting** - The next meeting Tuesday 19<sup>th</sup> October 2021 at 7:30pm.