

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 17th September 2019 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

A G E N D A

Tuesday, 17th September 2019

7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
 - 2.2 Declaration of interest forms
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) **Calico Royal Court – Update if available**
- (b) **Public questions submitted in advance in writing**
- (c) **Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) **Police report**
- (e) **County Council Report**
- (f) **Borough Councillor Reports**

- 4. Formally reconvene the Parish Council Meeting**
- 5. Minutes of the last Parish Council meeting**
 - 5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 16th July 2019.
 - 5.2 To approve, as a correct record the minutes of the Extra Ordinary Parish Council meeting held on Tuesday, 1st August 2019.

6. Matters outstanding from the minutes as listed

- 6.1 GP Letter – RF
- 6.2 Trustee Robert Halstead Charity
- 6.3 Planning Response – RF
- 6.4 Policies circulated – RH
- 6.5 Garage assessment – Working group

7. Clerk's Report including Administration – for information only unless stated

Allotment Magazine

Clerk & Councils Direct

Natwest Letter

Pensions Regulator

Policy Review:

- Internal Audit Report
- Standing Order
- Financial Regulations
- FOI Policy
- Risk Assessment
- Asset Register

Allotment and Garage rents and letters

8. Updates/reports – for information only unless previously identified and included on the agenda

8.1 *Chair's Report-*

8.2 *Members of the Council*

8.1.1 *Councillor updates and feedback*

8.1.2 *Community Centre Update*

8.2 *Heritage Items*

9. Finance

9.1 Accounts to be approved for payment

9.1.1	Remembrance Wreath	£20.00	001481 Paid
9.1.2	Facebook Boosts	£54.73	001482 Paid
9.1.3	Lanlee	£75.38	001484 Paid
9.1.4	Yorkshire Internal Audit	£175.00	001485 Paid
9.1.5	Holland House Nurseries Flowers	£615.00	001486 Paid
9.1.6	Nu-Age Newsletter	£440.00	001487 Paid
9.1.7	M. Greenwood Lengthsman	£515.00	001488 Paid
9.1.8	M. Greenwood	£302.00	001488 Paid
9.1.9	Clerk Salary	£432.88	SO Paid
9.1.10	HMRC	£108.22	001489
9.1.11	Lanlee	£10.00	001490
9.1.12	Blakeys	£22.68	001491
9.1.13	Greenwoods Allotments	£195.00	001492
	Lengthsman	£630.00	
	Garages	£180.00	
9.1.14	Vantex Signs	£169.20	001493
9.1.15	Springwood Vouchers	£100.00	001494
9.1.16	Shelley Signs	£1,233.00	001495
9.1.17	Durkin Landscapes	£5,400.00	001496

9.2 Income

9.2.1	Garage rents	£1,204.76
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9.3. Bank Balances

▪	Current a/c –	£25,809.49
▪	Deposit a/c –	£ 2,926.46
▪	Petty Cash -	£
▪	Facebook Boost -	£ 100.00
▪	Garages -	£ 8,275.89
	Total	£

- 9.4 a) Budget Monitoring Report and Bank reconciliations
- b) Petty Cash Report
- c) Payments and Receipts List

10. To receive Reports from Committees and consider the Recommendations

10.1 Planning Committee

10.1.1 LDO/2019/0361 PROPOSAL: Erect warehouse (Class B8) with ancillary office space and servicing AT: Former Michelin Site Bancroft Road Burnley

10.1.2 FUL/2019/0302 PROPOSAL: Proposed sub-division of dwelling into two dwelling AT: Pighole Farm Walverden Road Briercliffe

11. To receive Reports from working groups – for information only

- 1. Allotment Working Group – One allotment tenant has expressed interest after discussing the policy with RH*
- 2. Co-options Working Group – Proposed Co-option Policy. Process setting out format needs putting in – i.e. working group / RH amended/ Clerk advised and reasons – ie. law should not be part of policy/bias or repeated info*

- 12. Date of next meeting -** The next meeting Tuesday 15th October 2019 at 7:30pm in the Community Centre, Jubilee Street.