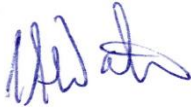


Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 25th October 2022 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 25th October 2022
7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

Welcome

- 1. Announcements**
 - a. **Recording of meetings.**
- 2. Apologies for absence and reasons given**
 - a. Apologies for Absence and reasons given
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. To receive Reports and recommendations from Working Groups/Lead Councillors**
 - 4.1 Planning Working Group
 - 4.2 Communications Working Group
 - 4.3 Finance Working Group
 - 4.4 Allotment Working Group
 - a. Rent Update and reminders
 - b. 1 new application / Current Waiting List
 - c. Allotment Update – General update
 - d. Next Site Inspection
 - e. Rat issue
 - f. Asbestos
 - 4.5 Contractor Working Group
 - a. List of jobs
 - 4.6 Projects Working Group
- 5. Updates/reports – for information only unless previously identified and included on the agenda**
 - 5.1 *Members of the Council*
Councillor updates and feedback
- 6. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Report
- (b) Public questions submitted 3 days in advance in writing
- (c) Public Questions at the meeting at the Chair's discretion

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

- (d) County Councillor Report
- (e) Borough Councillor Reports
- (f) Allotment Society Report
- (g) Other Organizations' Reports including Community Centre Update

7. Formally reconvene the Parish Council Meeting

8. Finance

8.1 Accounts to be approved for payment

8.1.1	Clerk Salary	£457.82	SO	Paid
8.1.2	Briercliffe Community Centre room Hire	£40.00	#001701	Paid
8.1.3	Whitehouse Garage	£528.00	#001702	Paid
8.1.4	Burnley Borough Council Lane Bottom Park	£3,799.00	#001703	Paid
8.1.5	P. Lishman Expenses	£82.98	#001704	Paid
8.1.6	HMRC	£114.44	#001705	
8.1.7	G.S.A. Contractor	£1,080.00	#001708	
8.1.8	Croftown MOT	£50.00		Paid cash

8.2 Income

8.2.1	Council Owned garages	£524.38
8.2.2	Bank Interest	£2.52
8.2.3	Allotment Rents	£1,437.03

8.3. Bank Balances

▪	Current a/c –	£18,754.29
▪	Reserves a/c –	£13,943.28
▪	Petty Cash -	£ 192.25
▪	Garages -	£ 6,725.81
	Total	£39,615.61

- 8.4 a) Budget Monitoring Report and Bank reconciliations
- b) Payments and Receipts List
- c) Petty Cash Report

9. Minutes of the last Parish Council meeting

- 9.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 27th September 2022.

10. Matters outstanding from the minutes as listed

- 10.1 Council logo
- 10.2 Remembrance Day tea & coffee - PV
- 10.3 Remembrance Day Wreaths - RF
- 10.4 Facebook Admins – AD
- 10.5 Land Registry Search - PL

11. Clerk's Report including Administration – for information only unless stated

National Allotment Society Magazine
Clerk and Council Direct Magazine
Hedgehogs R Us

- 12. **Date of next meeting** - The next meeting Tuesday 22nd November 2022 at 7:30pm, the Community Centre, Jubilee Street.