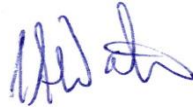


Parish Councillors are summonsed to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 19th October 2021 at 7:30pm in the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

A G E N D A

Tuesday, 19th October 2021

7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Report
- (b) Public questions submitted 3 days in advance in writing

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (c) County Councillor Report
- (d) Borough Councillor Reports
- (e) Allotment Society Report
- (f) Other Organizations' Reports

- 4. Formally reconvene the Parish Council Meeting**

5. Finance

5.1 Accounts to be approved for payment

5.1.1	Clerk Salary	£457.82	SO	Paid
5.1.2	Garden Competition Prizes	£110.00	#001639	Paid
5.1.3	HMRC	£114.44	#001642	
5.1.4	P3 Toners	£254.40		
5.1.5	G.S.A.	£tbc	#001643	
5.1.6	PKF Littlejohn	£240.00	#001644	

5.2 Income

5.21	Council Owned garages	£567.72
5.2.2	Bank Interest	£0.16
5.2.3	Allotment rents	£117.50

5.3. Bank Balances

▪	Current a/c –	£12,743.27
▪	Reserves a/c –	£18,934.25
▪	Petty Cash -	£ 83.21
▪	Garages -	£ 8,586.53
	Total	£40,347.26

- 6.4 a) Budget Monitoring Report and Bank reconciliations
b) Payments and Receipts List
c) Petty Cash Report
d) Proposal to transfer £8,500 from the Garage account and £5,000 from Reserves to the Current Account.
e) External Audit Report

7. Minutes of the last Parish Council meeting

- 7.1 To approve, as a correct record the minutes of the virtual Parish Council meeting held on Tuesday, 21st September 2021.

8. Matters outstanding from the minutes as listed

- 8.1 Wreaths – RF
8.2 Winter Planting – BE
8.3 Ordinance Survey Footpath Map – RF
8.4 Low water pressure

9. Clerk's Report including Administration – for information only unless stated

Remembrance Sunday letter

10. Updates/reports – for information only unless previously identified and included on the agenda

- 10.1 *Members of the Council*
Councillor updates and feedback
10.1.1 *Christmas Decorations Update*
10.1.2 *Remembrance Sunday*
10.1.3 *Lane Bottom Benches Update*
10.1.4 *Woodland Walk Noticeboard Update*
10.1.5 *Cherry Tree Covid Memorial*
10.1.6 *Christmas Hampers*
10.1.7 *Community Centre Noticeboard update*
10.1.8 *Website*
10.1.9 *Social Media*
10.1.10 *Moving the War Memorial*

- 10.2 *Community Centre Update*

11. To receive Reports from Committees and consider the Recommendations

11.1 Planning Committee

11.1.1 **FUL/2021/0545** - Erection of 15m pole, fibre cable, antennae and associated cabinets for the installation of high speed wireless internet. Hargreaves Street Briercliffe Burnley

11.1.2 **HOU/2021/0006 APP/Z2315/D/21/3278952** - Kenmuir, Burnley Road – Proposed three storey side extension, rear dormer and internal alterations Appeal

12. To receive Reports from working groups – for information only

1. Allotments

- a. No new applications / Current Waiting List updated
- b. Allotment Update – (i) General update
- c. Asbestos Removal and Site Inspections

Date of next meeting - The next meeting Tuesday 16th November 2021 at 7:30pm.