

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 15th October 2019 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

A G E N D A

Tuesday, 15th October 2019

7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Calico Royal Court – Update**
- (b) Public questions submitted in advance in writing**
- (c) Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) Police report**
- (e) County Council Report**
- (f) Borough Councillor Reports**

- 4. Formally reconvene the Parish Council Meeting**
- 5. Minutes of the last Parish Council meeting**
 - 5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 17th October 2019.
- 6. Matters outstanding from the minutes as listed**
 - 6.1 Check Polices - NH

- 6.2 Football Club Lease – RH
- 6.3 Forest Nursery Letter
- 6.4 Planning Responses - RF

7. Clerk’s Report including Administration – for information only unless stated

- 7.1 Allotment Rent update

8. Updates/reports – for information only unless previously identified and included on the agenda

- 8.1 *Chair’s Report-*
- 8.2 *Members of the Council*
 - 8.1.1 *Councillor updates and feedback*
 - 8.1.2 *Community Centre Update*
- 8.2 *Heritage Items*

9. Finance

9.1 Accounts to be approved for payment

9.1.1	GDS Garages	£134.00	001499 Paid
9.1.2	Clerk Salary	£432.88	SO Paid
9.1.3	HMRC	£108.22	001500
9.1.4	Briercliffe Community Centre	£70.00	001501
9.1.5	C.D.S Woodland Walk	£168.00	001502
9.1.6	Greenwoods Lengthsman	£480.00	
	Greenwoods Allotments	£230.00	
	Greenwoods Additional Hours	£28.75	
	Greenwoods Projects	£115.00	
	TOTAL	£853.75	001503
9.1.7	Smith Sutcliffe	£610.00	001504
9.1.8	Affordable Skip Hire	£300.00	001505
9.1.9	PKF Littlejohn	£360.00	001506

9.2 Income

9.2.1	Garage rents	£602.38
9.2.2	Allotments	£34.29
9.2.3	Electricity North West	£22.83
9.2.4	Newsletter adverts	£85.00
9.2.5	Bank Interest	£0.50

9.3. *Bank Balances*

▪	Current a/c –	£16,537.12
▪	Deposit a/c –	£ 2,928.42
▪	Petty Cash -	£ 100.00
▪	Facebook Boost -	£ 100.00
▪	Garages -	£ 8,878.27
	Total	£ 28,543.81

- 9.4 a) Budget Monitoring Report and Bank reconciliations
- b) Petty Cash Report
- c) Payments and Receipts List
- d) External Auditor Interim Report

10. To receive Reports from Committees and consider the Recommendations

- 10.1 *Planning Committee*

11. To receive Reports from working groups – for information only

- 1. *Allotment Working Group – not enough interest so the Group will be disbanded*
 - a. *1 new application*

12. It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

- 12.1 Allotment Land Sale

12. Date of next meeting - The next meeting Tuesday 19th November 2019 at 7:30pm in the Community Centre, Jubilee Street.