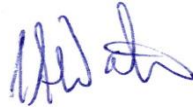


Parish Councillors are summoned to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 21st November 2023 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend.



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 21st November 2023

7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

Welcome

1. Announcements

- a. Recording of meetings.

2. Apologies for absence and reasons given

3. Declarations of Disclosable Pecuniary Interests

- 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have or may have in any matter identified for discussion at the meeting.

4. Working Groups and Lead Roles report back

- a. Communications Working Group - GL
- b. Finance Working Group – GL
 - i. Budget setting meeting date
- c. Allotment Lead - PL
- d. Contractor Lead – PL
 - i. List of non-scheduled jobs
- e. Garages Lead - MG
- f. Planning Lead – RF
 - i. **PIP/2023/0648** Application for Permission in Principle for construction of one dwelling. Land Between Hill Farm And Copucobana Halifax Road Briercliffe
- g. Policy Lead – GL/PL
- h. Projects Lead – MG
 - i. Christmas Parcels for the Elderly
 - ii. Former Bus Shelter Haggate - RF

5. Updates/reports – for information only unless previously identified and included on the agenda

5.1 Members of the Council

- 5.1.1 Annual Chairmanship of the Parish Council – RF
- 5.1.2 Chairman's Allowance – RF
- 5.1.3 Annual Christmas Lunch – RF
- 5.1.4 Former Library/Clinic Jubilee Street – RF
- 5.1.5 Bowling Green path by Memorial - RF

6. Formally adjourn the meeting to allow for Public Participation

7. PUBLIC PARTICIPATION

7.1. Police Report

7.2. Public questions submitted 3 days in advance in writing

7.3. Public Questions at the meeting. Public questions will last a maximum of 15 minutes.

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

7.4. County Councillor Report

7.5. Borough Councillor Reports

7.6. Other Organizations' Reports including Community Centre Update

8. Formally reconvene the Parish Council Meeting

9. Finance

9.1 Accounts to be approved for payment

9.1.1	Clerk Salary November	£457.82	SO	Paid	
9.1.2	Affordable Skips – Approved by Chair	£384.00	#001764		Paid
9.1.3	G.S.A. Contractor	£874.00	#001765		
9.1.4	HMRC	£114.44	#001766		
9.1.5	Clerk 2022 underpayment	£428.37	#001767		
9.1.6	HMRC 2022 underpayment	£107.09	#001768		
9.1.7	Clerk 2023 Backpay	£540.97	#001769		
9.1.8	HMRC 2023 Backpay	£135.24	#001770		

9.2 Income September

9.2.2	Garage Rent	£437.70		
9.2.3	Allotment Deposit	£100.00		
9.2.4	VAT Refund	£2,017.15		

9.3 Bank Balances September

9.3.2	Current	£16,543.31		
9.3.3	Garages	£6,892.65		
9.3.4	Business Reserve	£14,100.72		
9.3.5	Petty Cash	£100.00		
	Total	£37,636.68		

9.4 Budget Monitoring Report and Bank Reconciliation

9.5 Payments and Receipts

9.6 Petty Cash

9.7 Delegate December Payments

10 Minutes of the last Parish Council meeting

10.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 17th October 2023.

11 Matters outstanding from the minutes as listed

12 Clerk's Report including Administration – for information only unless stated

12.1 Allotment Society Magazine

12.2 Council & Clerk Direct

12.3 Electoral Roll

13 Date of next meeting - The next meeting Tuesday 16th January 2024 at 7:30pm, the Community Centre, Jubilee Street.