

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 17th March 2020 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL

A G E N D A

Tuesday, 17th March 2020

7:30pm

Welcome

1. **Apologies for absence and reasons given**
2. **Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
3. **Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) **Police report**
- (b) **Calico Royal Court – Update if available**
- (c) **Public questions submitted in advance in writing**
- (d) **Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (e) **County Council Report**
- (f) **Borough Councillor Reports**

4. Formally reconvene the Parish Council Meeting

5. Finance

5.1 Accounts to be approved for payment

5.1.1	Clerk Salary	£432.88	SO	Paid
5.1.2	Finishing First	£1,104.00	001537	Paid
5.1.3	Burnley Borough Council Planning Application	£139.00	001539	
5.1.4	HMRC	£108.22	001540	

5.1.5	Greenwoods Lengthsman Jan-Feb	£210.00	
	Greenwoods Allotments Jan-Feb	£575.00	
	TOTAL	£785.00	001541
5.1.6	LALC	£696.72	001542
5.1.7	Scribe third user	£34.80	001543
5.1.8	Howarth Timber	£50.40	001544
5.1.9	Kedel Ltd Bench slats	£1,434.44	001545
5.1.10	PWLB	£1,096.43	DD

5.2 Income

5.2.1	Garage rents	£567.72
5.2.3	Bank Interest	£0.45

5.3. Bank Balances

▪	Current a/c –	£ 5,907.81
▪	Deposit a/c –	£ 2,930.85
▪	Petty Cash -	£ 78.04
▪	Facebook Boost -	£ 100.00
▪	Garages -	£11,820.85
	Total	£20,837.55

- 5.4 a) Budget Monitoring Report and Bank reconciliations
b) Petty Cash Report
c) Payments and Receipts List

6. Minutes of the last Parish Council meeting

- 6.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 18th February 2020.

7. Matters outstanding from the minutes as listed

- 7.1 King Street Entrance – CC CT
7.2 Policies – NH
7.3 County Safety Officer – RF
7.4 Ground Rent – RF
7.5 Canvass Shops – SD
7.6 Planning Letters - RF

8. Clerk's Report including Administration – for information only unless stated

- 8.1 Clerk & Council Direct

9. Updates/reports – for information only unless previously identified and included on the agenda

- 9.1 *Chair's Report-*
9.2 *Members of the Council*
9.1.1 *Councillor updates and feedback*
9.1.2 *Community Centre Update*
9.3 *Heritage Items*

10. To receive Reports from Committees and consider the Recommendations

- 10.1 *Planning Committee*
10.1.1 **HOU/2020/0076** - Demolition of the existing single storey extension and erection of replacement single storey extension to the west elevation. Erection of a single storey lean to extension to the north elevation. Demolition of the existing front porch and erection of replacement porch. Demolition of the existing detached garage and erection of replacement detached double garage. Blocking up of existing ground floor window to the west elevation. Removal of existing windows and installation of metal framed double glazed windows. Croft House Todmorden Road
10.1.2 Report back on application **COU/2019/0645** – Proposed conversion of garage/ancillary domestic space to separate dwellings, Banks Barn Sparrable Row Banks Street.

11. To receive Reports from working groups – for information only

1. Allotments

- a. 1 new application
- b. Allotment Self-Management Proposal Revision 4 update
- c. Illegal Allotment Tenancies and proposed termination update

12. It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

12.1 Lengthsman Tender Contract 2020

12.2 Allotment Land Sale

12. Date of next meeting - The next meeting Tuesday 21st April 2020 at 7:30pm in the Community Centre, Jubilee Street.