

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 15<sup>th</sup> January 2019 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**  
**A G E N D A**  
**Tuesday, 15<sup>th</sup> January 2019**  
**7:30pm**

**Welcome**

1. **Apologies for absence and reasons given**
2. **Declarations of Disclosable Pecuniary Interests**
  - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
3. **Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

- (a) **Calico Royal Court – Written update**
- (b) **Public questions submitted in advance in writing**
- (c) **Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) **Police report**
- (e) **County Council Report**
- (f) **Borough Councillor Reports**

4. **Formally reconvene the Parish Council Meeting**
5. **Minutes of the last Parish Council meeting**
  - 5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 20<sup>th</sup> November 2018.

## 6. Matters outstanding from the minutes as listed

- 6.1 Letter Boulsworth Farm
- 6.2 Woodland Walk WOF Funding
- 6.3 Surveyor for Forest Lease

## 7. Clerk's Report including Administration – for information only unless stated

Clerk & Council Direct  
LCC Civic Service  
Scope Recycling Bins – no suitable location identified  
LALC AGM Attendance  
HBIB  
Natwest

## 8. Updates/reports – for information only unless previously identified and included on the agenda

- 8.1 *Chair's Report*
  - 8.1.1 *Facebook Migration to new group page*
- 8.2 *Members of the Council*
  - 8.1.1 *Councillor updates and feedback*
  - 8.1.2 *Community Centre Update*
- 8.2 *Heritage Items*

## 9. Finance

### 9.1 Accounts to be approved for payment

9.1.1	PKF Littlejohn Audit	£408.00	001424 Paid
9.1.2	Springwood Materials	£57.00	001425 Paid
9.1.3	Greenwood Lengthsman	£460.00	001426 Paid
9.1.4	Greenwood Allotments	£300.00	001426 Paid
9.1.5	Lanlee fencing materials	£165.91	001427 Paid
9.1.6	Nu-Age Newsletter	£440.00	001428 Paid
9.1.7	Clerk Salary	£404.21	SO PAID
9.1.8	HMRC	£101.05	001429
9.1.9	WaterPlus Allotment Water	£293.01	001430
9.1.10	Briercliffe Community Centre	£32.00	001431
9.1.11	Lanlee	£172.96	001432
9.1.12	Durkin Landscapes –from garage account reserves	£8,400.00	000059

### 9.2 Income

9.2.1	Briercliffe Society Christmas Hamper	£50.00
9.2.2	Garages/Containers	£1,447.44
9.2.3	Bank Interest	£0.48
9.2.4	LEF Grant	£6,041.00
9.2.5	WOF Grant	£3,000.00
9.2.6	Calendars	£10.00
9.2.7	Newsletter Advert	£15.00
9.2.8	Allotment Deposits	£125.00
9.2.9	Allotment rents	£70.00
9.2.10	Allotment Water	£16.94

### 9.3. Bank Balances

▪	Current a/c –	£	2,936.12
▪	Deposit a/c –	£	2,924.04
▪	Petty Cash -	£	89.00
▪	Facebook Boost -	£	100.00
▪	Garages -	£	10,275.53
	Total	£	<b>16,324.69</b>

- 9.4 a) Budget Monitoring Report and Bank reconciliations
- b) Petty Cash Report
- c) Payments and Receipts List
- d) 2019-2020 Budget Setting
- e) 2019 Precept
- f) Annual Salary Review

**10. To receive Reports from Committees and consider the Recommendations**

10.1 *Lengthsman Committee*

10.2 *Planning Committee*

**11. To receive Reports from working groups – for information only**

1. *Allotment Working Group Terms of Reference and Membership*

a. *Allotment – 1 new applications*

2. *Co-options Working Group*

**12. Date of next meeting -** The next meeting Tuesday 19<sup>th</sup> February 2019.