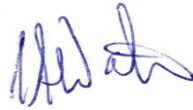


Parish Councillors are summoned to attend a Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 18th April 2023 at 7:30pm at the Community Centre, Jubilee Street

Members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A

Tuesday, 18th April 2023
7:30pm

PLEASE NOTE THE MEETING IS BEING HELD IN THE COMMUNITY CENTRE

There will be no public participation at the meeting. Only Parish Councillors will be permitted to speak. Council and organisation reports will be read out by the Clerk if submitted in advance of the meeting.

There will be absolutely no discussions on Allotments, Finances other than invoices to be paid and Hanging Baskets.

Welcome

- 1. Announcements**
 - a. Recording of meetings.
- 2. Apologies for absence and reasons given**
 - a. Apologies for Absence and reasons given
- 3. Declarations of Disclosable Pecuniary Interests**
 - 3.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 4. To receive Reports and recommendations from Working Groups/Lead Councillors**
 - 4.1 Planning Working Group
 - a. No active Planning Applications
 - i. **LBC/2023/0132** Proposed works to replace the existing rotten timber and single pane large picture window. 2 Hill End House Halifax Road Briercliffe
 - 4.2 Communications Working Group
 - 4.3 Contractor Working Group
 - a. List of jobs
 - 4.4 Projects Working Group
- 5. Updates/reports – for information only unless previously identified and included on the agenda**
 - 5.1 *Members of the Council*
Councillor updates and feedback
- 6. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Police Written Report
- (b) Public questions submitted 3 days in advance in writing

Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decisions already taken by the Council will not be answered. Questions at the meeting may not get a response at the meeting and may require a written response later.

- (c) County Councillor Witten Report
- (d) Borough Councillor Written Reports
- (e) Other Organizations' Written Reports including Community Centre Update

7. Formally reconvene the Parish Council Meeting

8. Finance

8.1 Accounts to be approved for payment

8.1.1	Clerk Salary	£457.82	SO	Paid
8.1.2	HMRC	£114.44	#001719	Paid
8.1.3	G.S.A. Contractor February	£750.00	#001720	Paid
8.1.4	J. Sutcliffe Clerk Cover	£200.00	#001721	Paid
8.1.5	Community Association Room Hire	£32.00	#001722	Paid
8.1.6	G.S.A. Contractor	£320.00	#001713	Paid
8.1.7	HMRC	£114.44	#001724	Paid
8.1.8	GSA	£990.00	#001725	Paid
8.1.9	HMRC	£114.44	#001726	
8.1.10	Scribe	£673.92	#001727	
8.1.11	LALC	£568.10	#001728	

8.2 Income

8.2.1	Council Owned garages	£1,573.14
8.2.2	Bank Interest	£28.62
8.2.3	Haggate Baptist Church	£505.01
8.2.4	Remembrance Wreaths	£122.00
8.2.5	Stationary repayment	£236.46

8.3. Bank Balances

▪	Current a/c –	£ 955.71
▪	Reserves a/c –	£13,984.45
▪	Petty Cash -	£ -130.78
▪	Garages -	£ 3,131.01
	Total	£17,940.39

- 8.4 a) Budget Monitoring Report and Bank reconciliations
- b) Payments and Receipts List
- c) Petty Cash Report
- d) Internal Auditor

9. Minutes of the last Parish Council meeting

- 9.1 To approve, as a correct record the minutes of the Parish Council meeting held on Tuesday, 17th January 2023.

10. Matters outstanding from the minutes as listed

11. Clerk's Report including Administration – for information only unless stated

Clerk & Council Direct
National Allotment Society

12. Updates, Policies and Projects

- 12. **Date of next meeting** - The next meeting Tuesday 16th May 2023 at 7:30pm, the Community Centre, Jubilee Street. The meeting will commence after the Annual Parish Meeting and the Annual Parish Council meeting.