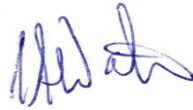


**Parish Councillors are summonsed to attend a virtual Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 21<sup>st</sup> April 2020 at 7:30pm**

Members of the public will be provided with a copy of the video following the meeting.



**BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL**

**A G E N D A**

**Tuesday, 21<sup>st</sup> April 2020**

**7:30pm**

**Welcome**

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
  - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- 3. Formally adjourn the meeting to allow for Public Participation**

**PUBLIC PARTICIPATION**

- (a) **Police report**
- (b) **Calico Royal Court – Update if available**
- (c) **Public questions submitted 3 days in advance in writing**
- (d) **County Council Written Report**
- (e) **Borough Councillor Written Reports**

**4. Formally reconvene the Parish Council Meeting**

**5. Finance**

**5.1 Accounts to be approved for payment**

5.1.1	Clerk Salary	£432.88	SO	Paid
5.1.2	Finishing First	£1,104.00	001537	Paid
5.1.3	Burnley Borough Council Planning Application	£139.00	001539	Paid
5.1.4	HMRC	£108.22	001540	Paid
5.1.5	Greenwoods Lengthsman Jan-Feb	£210.00		
	Greenwoods Allotments Jan-Feb	£575.00		
	<b>TOTAL</b>	<b>£785.00</b>	<b>001541</b>	<b>Paid</b>
5.1.6	LALC	£696.72	001542	Paid
5.1.7	Scribe third user	£34.80	001543	Paid
5.1.8	Howarth Timber	£50.40	001544	Paid
5.1.9	Kedel Ltd Bench slats	£1,434.44	001545	Paid
5.1.10	PWLB	£1,096.43	DD	
5.1.11	Allotment Deposit return	£50.00	001546	Paid
5.1.12	Clerk Salary	£432.88	SO	Paid

5.1.13	HMRC	£108.22	001547
5.1.14	Greenwoods Lengthsman	£230.00	001548
5.1.15	Scribe Accounts	£486.00	001549
5.1.16	BHIB Insurance	£436.50	001550
5.1.17	LCC Rent	£290.00	001551
5.1.18	Smith Sutcliffe Lengthsman Tender	£360.00	001552

## 5.2 Income

5.2.1	Garage rents	£567.72	March
5.2.2	Garage rents	£	April
5.2.3	Precept	£22,500.00	
5.2.4	Maintenance Grants	£865.00	

## 5.3. Bank Balances

▪	Current a/c –	£ 5,907.81
▪	Deposit a/c –	£ 2,930.85
▪	Petty Cash -	£ 78.04
▪	Facebook Boost -	£ 100.00
▪	Garages -	£11,820.85
	Total	£20,837.55

- 5.4 a) Budget Monitoring Report and Bank reconciliations  
b) Petty Cash Report  
c) Payments and Receipts List  
d) Annual Statement of Accounts and Annual Return

## 6. Minutes of the last Parish Council meeting

- 6.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 18<sup>th</sup> February 2020.

## 7. Matters outstanding from the minutes as listed

- 7.1 King Street Entrance – CC CT  
7.2 Policies – NH  
7.3 County Safety Officer – RF  
7.4 Ground Rent – RF  
7.5 Canvass Shops – SD  
7.6 Planning Letters - RF

## 8. Clerk's Report including Administration – for information only unless stated

- 8.1 Clerk & Council Direct  
8.2 Natwest interest rates  
8.3 Social Media Policy

## 9. Updates/reports – for information only unless previously identified and included on the agenda

### 9.1 Chair's Report-

- a) Bowling Green Benches – Ordered “beams” are not available at the moment...Talked with staff at Kedel and they can't supply what we ordered (Corvid19 restrictions hampering supply lines) but would look into alternatives – or we would have to wait until things get going again?  
c) Gala Committee has had to cancel this year's Gala because of the Kings Mill Chimney problem.  
b) Newsletter didn't make it to the Printers before lockdown but will be put online.  
c) No hanging baskets or planting this year – nurseries closed. Possibly run an online/Burnley express appeal for community to grow a plant to put in the Duke St display once Lockdown is over... also run a children's sunflower growing comp (photos or if out of LD viewings) which The Briercliffe Society will provide prizes for? (RF)

### 9.2 Members of the Council

#### 9.1.1 Councillor updates and feedback

#### 9.1.2 Community Centre Update

### 9.3 Heritage Items

10. **To receive Reports from Committees and consider the Recommendations**
  - 10.1 *Planning Committee*
11. **To receive Reports from working groups – for information only**
  1. Allotments
    - a. 5 new applications / Current Waiting List
    - b. New Tenants Update / Key situation/ New map? AD
    - c. Allotment Self-Management Proposal Revision 5 update
    - d. Illegal Allotment Tenancies and proposed termination update
    - e. BAGS –specific tenancy (conditions met /to be met?) SW
  2. Lengthsman  
Lengthsman Tender Contract 2020 update
12. **Date of next meeting** - The next meeting Tuesday 19<sup>th</sup> May 2020 at 7:30pm
13. **It is proposed that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**
  - 12.1 Parish Land Sale