

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 18th September 2018 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A
Tuesday, 18th September 2018
7:30pm

Welcome

- 1. Apologies for absence and reasons given**
- 2. Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
 - 2.2 Declaration of interest forms
 - 2.3 Approval of receipt of Declaration of Acceptance of Office Forms
- 3. Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) Calico Royal Court – Update**
- (b) Public questions submitted in advance in writing**
- (c) Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting. Questions will be taken on rational issues that affect the Parish only.

- (d) Police report**
- (e) County Council Report**
- (f) Borough Councillor Reports**

- 4. Formally reconvene the Parish Council Meeting**

5. Minutes of the last Parish Council meeting

- 5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 17th July 2018.

6. Matters outstanding from the minutes as listed

- 6.1 Recycling Center needles – CCCT
6.2 Garage List
6.3 Drain Request – RH
6.4 Overhanging Bush – CCCT
6.5 License Holder - RF

7. Clerk's Report including Administration – for information only unless stated

Allotment Society Magazine
Clerk & Council Direct Magazine
Mayor of Burnley

8. Updates/reports – for information only unless previously identified and included on the agenda

- 8.1 *Chair's Report*
8.1.1 *Meeting with LALC*
8.1.2 *Granville Street Stones*
8.2 *Members of the Council*
8.1.1 *Councillor updates and feedback*
8.1.2 *Community Centre Update*
8.2 *Website*
170 Unique Visitors, 546 Page views
8.3 *Heritage Items*

9. Finance

9.1 Accounts to be approved for payment

9.1.1 Clerk Salary	£404.21	SO PAID
9.1.2 Lancashire Environment Fund	£2,658.00	001392 PAID
9.1.3 Transfer to Petty Cash	£100.00	001393 PAID
9.1.4 North West Services Drainage	£1,598.40	001394 PAID
9.1.5 Fairhurst Stone Drains	£324.00	001395 PAID
9.1.6 Blakeys Keys	£7.56	001396 PAID
9.1.7 LITE Christmas Decorations	£1,368.00	001397 PAID
9.1.8 P3 Toners	£254.40	001398 PAID
9.1.9 Yorkshire Internal Audit Services	£150.00	001399 PAID
9.1.10 Vantex Flower Show plaques	£114.96	001400 PAID
9.1.11 HMRC	£101.05	001401 PAID
9.1.12 Facebook Boosts	£54.73	001402 PAID
9.1.13 GS Atkinson Drainage	£67.50	001403 PAID
9.1.14 Stationery	£64.99	001404 PAID
9.1.15 G Pegg Temporary Lengthsman	£230.00	001405
9.1.16 M Greenwood Lengthsman	£185.00	001406

9.2 Income

9.2.1 Newsletter Adverts	£70.00
9.2.2 Garages	£1,516.76
9.2.3 Bank Interest	£0.25

9.3. Bank Balances to 31th August 2018

▪ Current a/c –	£	12,387.32
▪ Deposit a/c –	£	2,922.46
▪ Petty Cash -	£	to follow
▪ Facebook Boost -	£	100.00
▪ Garages -	£	6,630.95
Total	£	to follow

- 9.4 a) Budget Monitoring Report and Bank reconciliations

10. **To receive Reports from Committees and consider the Recommendations**
 - 10.1 *Lengthsman Committee Terms of Reference and Membership*
11. **To receive Reports from working groups – for information only**
 1. *Allotment Working Group Terms of Reference and Membership*
 2. *Allotment – 2 new applications*
 3. *Procedure to ensure potential vacant plots have tenants*
 4. *Co-options Working Terms of Reference*
12. **Planning Applications**

Consider the following planning applications:

 - 12.1 **APP/2018/0421** – Proposed porch, 4 Tiverton Drive
 - 12.2 **APP/2018/0428** – Proposed 1st floor extension, 49 Stiring Court
 - 12.3 **APP/2018/0433** – Proposed erection of a detached double garage and driveway, Low Sym Halifax Road
13. **Date of next meeting -** The next meeting Tuesday 16th October 2018.