

AGENDA.

Briercliffe Parish Council.

Date of Meeting: Tuesday 16<sup>th</sup> October, 2018. Venue: Briercliffe Community Centre at 7-30pm.

1. **Apologies** for absence and reasons given.
2. **Declarations of Disposable Pecuniary Interests.**
3. **Formally adjourn the Meeting for Public Participation.**
  - 3a. **Calico Royal Court Update**, if available.
  - 3b. **Public Questions submitted in advance in writing.**
    - 3b1. **Public Questions at discretion of the Chairman of the Council.**
  - 3c. **Police Report.**
  - 3d. **County Council Report.**
  - 3e. **Borough Councillors Reports.**
4. **Formally reconvene the Meeting of the Parish Council.**
5. **Minutes of the September Meeting.**

Note: Minutes were not taken but a Record of the business of the Meeting has been sent to members who are asked to consider it making any amendments they feel necessary. A proposer and seconder are required as usual.
6. **Matters Arising out of the Record taken at the September Meeting.**

(Members can raise issues mentioned in the September Report here identifying the item).
7. **Clerk's Report.**
  - 7.1. Aviva Community Fund.
  - 7.2. Scam Mail.
  - 7.3. Burnley Borough Council – Remembrance Day Service.
8. **Updates/Reports.**
  - 8.1. Chair of the Council's Report.
  - 8.2. Members of the Council.
    - 8.2.1. Forest School Update.
    - 8.2.2. Grit Bin for Robin House Road.
    - 8.2.3. Briercliffe Remembrance Day Service. The Service is to be at Haggate Baptist Church and is to be led by Rev Brian Davison who will also lead to Service at the War Memorial Grounds at the Bowling Green. A bugler is likely to be present. All members of the Parish Council have usually attended both meetings. Members also make themselves available to help after the Service at the War Memorial when refreshments are served.

8.3. Community Centre Update.

8.4. Website.

8.5. Heritage Issues.

**9. Finance: Bills for Payment.**

9.1. Briercliffe Community Centre Association, Rent, £88.00. (or £64.00).

9.2. Greenwood, £345.00.

9.3. P3 Computers, Burnley, £98.40p.

9.4. Blakey's of Brierfield, £107.93.

9.5. Blakey's of Brierfield, £24.00.

9.6. *Note there may be additional bills. The ones listed above are the ones received by Thursday 11<sup>th</sup> October.*

10. **Income.** (See, Additional Finance, below).

11. **Additional Finance.** (Details of these accounts/transactions are available from the Temporary Clerk).

11.1. Petty Cash Account.

11.2. Current Account.

11.3. Garages Account and Statement.

11.4. Payment List.

11.5. Bank Reconciliation.

11.6. Reconciliation: Business Reserve.

11.7. Summary of Receipts & Payments.

11.8. Nat West Business Reserve Account.

11.9. Reconciliation Account.

11.10. HM Revenue & Customs: Online Service to reclaim VAT.

12. **Reports from Committees.**

12.1. Request to reconstitute the Planning Committee/Working Group. (RF/PV).

12.2. Any other Reports etc.

12.3. Dates, venues for any forthcoming meetings.

13. **Reports from Working Groups.**

13.1. Allotment Working Group. (To include new applications, vacancies, if any).

13.2. Co-options Working Group. (RF).

13.3. Dates, venues for any forthcoming meetings.

14. **Planning Applications.**

This item can be brought forward if necessary.

14.1. The planning application for the Walshaw Mill site. (Report from RF/PV).

14.2. Any other applications.

14.3. Report on Low Sym application site visit re garage. (Note, this meeting has not taken place).

14.4. Long term Maintenance of Royal Court.

15. **Correspondence.**

15.1. NALC 2019 Spring Conference.

16. **Date and Venue of the November Meeting**, Tuesday 20<sup>th</sup> November, 2018 at Briercliffe Community Centre