

Parish Councillors are summonsed to attend the next Briercliffe with Extwistle Parish Council meeting which will be held on Tuesday, 17th July 2018 at the Community Centre, Jubilee Street at 7:30pm

All members of the public are invited to attend



BRIERCLIFFE WITH EXTWISTLE PARISH COUNCIL
A G E N D A
Tuesday, 17th July 2018
7:30pm

Welcome

1. **Apologies for absence and reasons given**
2. **Declarations of Disclosable Pecuniary Interests**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
 - 2.2 Declaration of interest forms
3. **Formally adjourn the meeting to allow for Public Participation**

PUBLIC PARTICIPATION

- (a) **Calico Royal Court – if update is available**
- (b) **Public questions submitted in advance in writing**
- (c) **Public Questions at the Chair's discretion**

Briercliffe with Extwistle Parish Council regrets that at the forthcoming Meeting of the Council there will be restricted opportunity for spoken Public Questions. Any member of the public who has a question is advised to submit this in writing, 3 clear days in advance, to the Clerk and a response will be provided at the meeting. The Council respectfully reminds residents that any questions referring to specific individuals or Council employees, Councillor Conduct or legal decision already taken by the Council will not be answered. Questions at the meeting will be dependent on the Chair's discretion, noted and a written response provided after the meeting or at the next meeting.

- (d) **Police report**
- (e) **County Council Report**
- (f) **Borough Councillor Reports**

4. **Formally reconvene the Parish Council Meeting**

5. Minutes of the last Parish Council meeting

5.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Tuesday, 19th June 2018.

6. Matters outstanding from the minutes as listed

6.1 There are no matters outstanding

7. Clerk's Report including Administration – for information only unless stated

Clerk & Councillor Direct
BHIB Insurance

8. Updates/reports – for information only unless previously identified and included on the agenda

8.1 *Members of the Council*

8.1.1 *Community Centre Update*

8.2 *Website*

178 Unique Visitors, 493 Page views

8.3 *Heritage Items*

9. Finance

9.1 Accounts to be approved for payment

9.1.1	Clerk Salary	£404.21	SO PAID
9.1.2	D Thompson Allotment refund	£52.50	000056 PAID
9.1.3	P Vincent Water Pump	£129.95	000057 PAID
9.1.4	HMRC Clerk tax	£101.05	000058
9.1.5	M. Greenwood Lengthsman	£900.00	
	M. Greenwood Allotments	£515.00	
	Total	£1,415.00	001377
9.1.6	Nu-Age Newsletter	£440.00	
9.1.7	Lanlee	£88.54	
9.1.8	Scribe charges	£40.00	

9.2 Income

9.2.1	Allotment Rent	£73.50
9.2.2	Garages	£772.71
9.2.3	Bank Interest	£0.12

9.3. *Bank Balances to 30th June 2018*

▪	Current a/c –	£	17,710.19
▪	Deposit a/c –	£	2,922.21
▪	Petty Cash -	£	28.57
▪	Facebook Boost -	£	100.00
▪	Garages -	£	5,863.89
	Total	£	26,624.86

9.4 a) Budget Monitoring Report and Bank reconciliations
b) Annual Governance Statement and Annual Return

10. To receive Reports from Committees and consider the Recommendations

10.1 *Finance Committee – Not met*

10.2 *Lengthsman Committee*

11. To receive Reports from working groups – for information only

1. *Community Involvement Working Group*
2. *Finance Working Group – Not met*
3. *Strategic Planning Working Group – Not met*
4. *Newsletter Working Group*

12. Matters identified for future consideration

13. Date of next meeting - The next meeting Tuesday 18th September 2018.